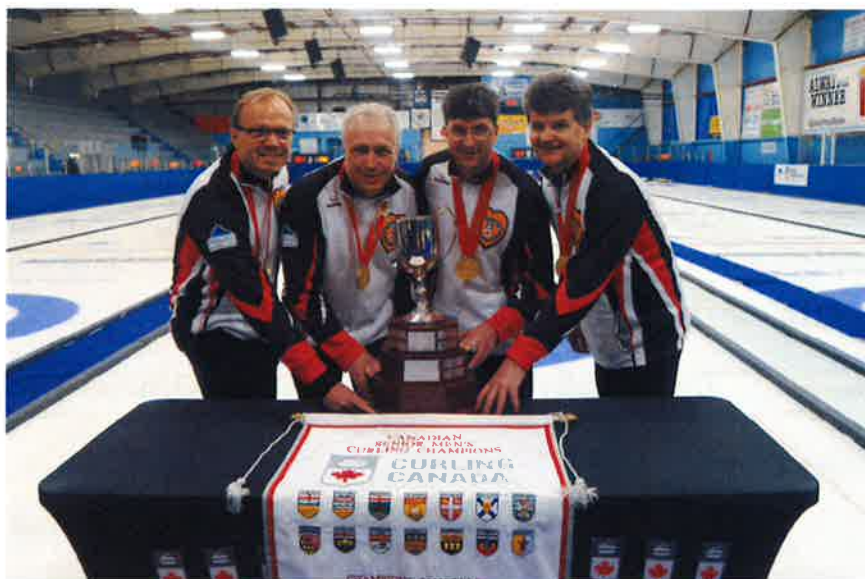




# ANNUAL GENERAL MEETING

**SUNDAY JUNE 26TH, 2016**

**ALLISTON, ONTARIO**



**2016 CANADIAN SENIOR MEN CHAMPIONS**



**ONTARIO CURLING ASSOCIATION**

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1400 Bayly St., Office Mall 10,, Pickering, Ontario L1W 3R2  
Phone: 905-831-1757 Toll Free: 1-877-668-2875 Fax: 905-831-1083 E-mail: [information@ontcurl.com](mailto:information@ontcurl.com)



Invited Guests

9:00 a.m. – 12:15 p.m.

**Past President Meeting (Facilitator -tba) – Meeting Room 6**

Attendees: OCA Past Presidents Committee

12:15 p.m. – 1:00 p.m.

**Lunch – Meeting Room 10**

Attendees: OCA Executive  
OCA Zone & Associate Zone Representatives  
OCA Past Presidents Committee  
OCA Staff  
Nominated OCA Candidates  
Invited Guests

1:00 p.m. – 4:00 p.m.

**OCA Workshop, continued - Meeting Room # 10**

Attendees: OCA Executive  
OCA Zone & Associate Zone Representatives  
OCA Staff  
Nominated OCA Candidates  
OCA Voting Members  
OCA Past Presidents Committee

4:00 p.m. – 6:30 p.m.

**Free Time**

6:30 p.m. – 9:00 p.m.

**Cocktails & Dinner – Meeting Room 15**

Attendees: OCA Executive & Spouses  
Nominated OCA Candidates & Spouses  
OCA Staff & Spouses  
OCA Past Presidents Committee & Spouses  
Invited Guests & Spouses  
Honorary Lifetime Achievers & Guests

9:00 p.m. - ??

**Social – Meeting Room 15**

**Sunday, June 26, 2016**

7:00 a.m. – 9:30 a.m.

**Hot Breakfast for OCA Workshop Participants – Riverview  
Restaurant**

Attendees: OCA Executive & Spouses  
OCA Zone & Associate Zone Representatives & Spouses  
Nominated OCA Candidates & Spouses

OCA Staff & Spouses  
OCA Past Presidents Committee & Spouses  
Invited Guests & Spouses

9:30 a.m. – 11:30 a.m.

**O.C.A. Annual General Meeting – Meeting Room # 2**

Attendees: OCA Executive  
OCA Voting Delegates  
Nominated OCA Candidates (Observers)  
OCA Staff (Observers)  
OCA Past Presidents Committee (Observers)  
Invited Guests (Observers)  
Members of OCA Member Clubs (Observers)

Noon

**O.C.A. Board Meeting – Meeting Room # 2**

Attendees: OCA Elected Board of Directors



# ONTARIO CURLING ASSOCIATION

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## **SATURDAY WORKSHOP** **Nottawasaga Inn – Meeting Room # 10** **ALLISTON, ONTARIO**

**Saturday, June 25, 2016**  
**9:00 a.m.**

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### **AGENDA**

- 9:00 am      Opening Remarks – John Shea
- 9:15 am      Governance Session - Facilitator – Brian Cowan
- Election Process
  - Roles and Responsibilities of a Zone/Associate Zone Rep
- 10:15 am      COFFEE BREAK
- 10:30 am      Governance Session continues
- 11:30 am      Ontario Curling Council – Rick Meraska / Jen Ferris
- 12:15 pm      LUNCH
- 1:00 pm      Past-Presidents Report
- 1:15 pm      Operational Review
- Finances – Statements / Budget
  - Business Plan & Projects
  - Membership / Competitions Fees
- 2:15 pm      COFFEE BREAK
- 2:30 pm      Candidate for the Board speeches
- 3:00 pm      Curling Canada Presentation – Peter Inch / Kathy Henderson
- 4:00 pm      Adjournment



# ONTARIO CURLING ASSOCIATION

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Phone: 905-831-1757 Toll Free: 1-877-668-2875 Fax: 905-831-1083 E-mail: [information@ontcurl.com](mailto:information@ontcurl.com)

## **ANNUAL GENERAL MEETING Nottawasaga Inn – Meeting Room # 2 ALLISTON, ONTARIO**

**Sunday, June 26, 2016  
9:30 a.m.**

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### **AGENDA**

1. Opening Remarks – John Shea
2. A Minute of Silence – John Shea
3. Report of the Credentials – Stephen Chenier
4. Greetings from the Canadian Curling Association – Peter Inch
5. Approval of the Agenda – John Shea
6. Approval of Minutes – Sunday, June 28, 2015 – John Shea
5. Report on the NCC & C.C. Annual Meeting – Executive Committee
6. Presentation of the 2016-17 Budget – Bill Rourke
7. Report of the April 30, 2016 Financial Statements and Auditor's Report – Bill Rourke
8. Motion to accept the Financial Statements dated April 30, 2016
9. Motion to Appoint the Auditors
10. Motion to approve the actions of the Board
11. Other Business: -  
-
12. Board Election – Nominating Committee (Board, OCC, MCAF)
13. President's Remarks – John Shea
14. Adjournment



## 2016 OFFICIAL VOTING DELEGATES

Subject to Proxies (Due June 24, 2016 @ 9:30 am)

Zone	Voting Member	Position	Attend	Proxy	Proxy Member
Zone 1	Anne Davis	Zone Representative	N		To: Wendy Morris
	Wendy Morris	Associate Zone Representative	Y	Y	From: Anne Davis
Zone 2	Art Miskew	Zone Representative	Y		
	Matt Hone	Associate Zone Representative			
Zone 3	Gord Stockdale	Zone Representative	Y		
	Murray Ballantine	Associate Zone Representative	Y		
Zone 4	Linda Lott	Zone Representative	Y		
	Dave Collyer	Associate Zone Representative			
Zone 5	Steve Whitehill	Zone Representative	Y		
	Russ Duhaime	Associate Zone Representative			
Zone 6	Donna Morrison	Zone Representative	Y	Y	From: Bob Winters
	Bob Winters	Associate Zone Representative	N		To: D. Morrison
Zone 7	Jim Maddin	Zone Representative	N		To: Lyn Anderson
	Lyn Anderson	Junior Coordinator	Y	Y	From: Jim Maddin
	Bernice Collins	Associate Zone Representative	Y		
Zone 8	Maureen Condon	Zone Representative	Y		
	Graham Batchelor	Associate Zone Representative	Y		
Zone 9	Richard Dobbs	Zone Representative	Y		
	Jeff Hulse	Associate Zone Representative	Y		
Zone 10	Laurie Rose	Zone Representative	Y		
	Jeff Vanbodegom	Associate Zone Representative	Y		
Zone 11	Dave Gowan	Zone Representative	Y		
	Debbie Blackshaw	Associate Zone Representative			
Zone 12	Gerry Sundwall	Zone Representative	Y		
	Laura Davis-Cook	Associate Zone Representative	Y		
Zone 13	Matt Wilkinson	Zone Representative	Y		
	Richard Hueston	Associate Zone Representative	Y		
Zone 14	Kelly Moran	Zone Representative	Y		
	Ron Schwartz	Associate Zone Representative			
Zone 15	Jim Elliott	Zone Representative	Y		
	Ted Smith	Associate Zone Representative			
Zone 16	Frank Willoughby	Zone Representative	Y		
	Katie Neil	Associate Zone Representative	Y		



**OCA**



**OCA**



**OCA**



**FINANCE REPORT  
2015-2016**



As Director of Finance, I submit, herewith, the audited Financial Statements of the Ontario Curling Association for the year ended April 30, 2016. As you can see the Ontario Curling Association had a net loss of \$28,587 as compared to a net loss of \$125,789 in the fiscal year ended May 31, 2014. Note: last year's fiscal year was only eleven months.

The engagement letter with BDO for the preparation of the audited Financial Statements was signed on March 18, 2016

The audited Financial Statements were approved by the Board of Directors of the Ontario Curling Association on May 31, 2016.

### CASH

The statements show a negative figure for cash as at April 30, 2016. I would like to point out that there was actually cash in the bank account of the Ontario Curling Association as of that date. The negative figure is due to outstanding cheques issued prior to that date but not cashed until May 2016. Also, the transfer of funds from the Wood Gundy shortfall fund was not made until early May 2016.

### REVENUE

Membership fees had a net increase of approximately \$20,000, mainly due to three clubs returning to the OCA this past year.

Competitions: showed an increase of \$7,864, due to an increase in competition entry fees.

Tim Horton's Brier – the Ontario Curling Association will receive \$90,352 from the proceeds of the 2016 Ottawa Brier.

Attached is a schedule entitled "Key Summaries 2004-2016. This schedule will show the flow of key revenue and expense areas over that time frame.

Also, attached is a schedule entitled "Membership Fee". This shows that the membership fee has not had an increase since 1999, when amalgamation with the OLCA took place. The schedule will also give a comparison of the membership fees charged by other sporting organizations in Ontario and other provincial curling associations across Canada. Beginning in the 2017-18 season, the Ontario Curling Association will be increasing their Membership Fee to \$19.95 per curler, while dropping the per sheet assessment fee.

## EXPENSES

Competitions: incurred a significant loss of \$124,283 again this year, which is substantially less than last year's loss of \$176,795. This area continues to lose money, even after the cut-back in accommodation expenses paid for teams and officials at provincial championships. A schedule entitled "2016-17 Competition Review & Budget" has been attached to show the actions being contemplated by the Ontario Curling Association for the 2016-17 season.

Club Development – Schedule 4 attached to the Financial Statements show zero dollars being spent in this area. I would like to point out that in October 2015, the Ontario Curling Association hosted a symposium to assist Ontario curling clubs improve their operations. The \$96,560 spent on this symposium is shown as separate item on the Financial Statements.

## DEFICIENCY OF REVENUES OVER EXPENSES

Last year, the association had projected a surplus of revenue over expenses of \$20,500. Unfortunately, we were unable to obtain this objective and actually had an operating deficit of \$28,587. The attached schedule entitled "Budget to Actual Review" will provide a detailed explanation of this shortfall.

## MEMBER CLUB ASSISTANCE FUND

In the 2015-16 curling season, we had 8 clubs apply for assistance under this fund. Loans of \$185,000 were granted to assist these clubs with improvements and upgrades to their curling facilities.

I want to thank Terri for continuing her excellent job in the maintaining the accounts of the organization. I want to thank Steve for his preparation of numerous financial reports, which helped to guide the Board in making their decisions. Their diligence and support is greatly appreciated and the organization is truly indebted to them.

I would like to move for the adoption of this report.

Bill Rourke  
Director of Finance

**Ontario Curling Association**  
**Financial Statements**  
For the year ended April 30, 2016

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## Independent Auditor's Report

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**To the members of  
Ontario Curling Association**

We have audited the accompanying financial statements of Ontario Curling Association, which comprise the statement of financial position as at April 30, 2016, and the statements of operations, changes in fund balances and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



**Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Ontario Curling Association as at April 30, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

**Other Matter**

The financial statements of Ontario Curling Association for the year ended April 30, 2015 were audited by another auditor who expressed an unmodified opinion on those statements on June 5, 2015.

A handwritten signature in cursive script that reads "BDO Canada LLP".

Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Ontario  
May 31, 2016

# Ontario Curling Association Statement of Financial Position

April 30	Operating fund	Future development fund	Marketing and promotion fund	Member club assistance fund	Special event fund	2016	2015
<b>Assets</b>							
<b>Current</b>							
Cash	\$ -	\$ -	\$ -	\$ -	\$ -	-	2,747
Accounts receivable	253,209	-	-	-	-	253,209	150,669
Loans receivable (Note 7)	-	-	-	57,571	-	57,571	37,600
Inventories	35,810	-	-	-	-	35,810	36,027
Prepaid expenses	29,338	-	-	-	-	29,338	19,342
Investments (Note 2)	643,315	-	-	-	-	643,315	1,127,115
	961,672	-	-	57,571	-	1,019,243	1,373,500
Investments (Note 2)	311,886	-	-	-	-	311,886	100,111
Loans receivable (Note 7)	-	-	-	133,579	-	133,579	38,250
<b>Tangible capital assets</b> (Note 3)	37,600	-	-	-	-	37,600	11,798
	\$ 1,311,158	\$ -	\$ -	\$ 191,150	\$ -	\$ 1,502,308	\$ 1,523,659
<b>Liabilities and Net Assets</b>							
<b>Current</b>							
Bank overdraft	\$ 38,271	\$ -	\$ -	\$ -	\$ -	\$ 38,271	\$ -
Accounts payable and accrued liabilities (Note 5)	57,047	-	-	-	-	57,047	88,477
Deferred revenue (Note 6)	161,266	-	-	-	-	161,266	160,871
Interfund payable (receivable)	585,883	(137,250)	(210,000)	(238,633)	-	-	-
	842,467	(137,250)	(210,000)	(238,633)	-	256,584	249,348
<b>Contractual obligations (Note 8)</b>							
	468,691	137,250	210,000	429,783	-	1,245,724	1,274,311
<b>Fund Balances</b>	\$ 1,311,158	\$ -	\$ -	\$ 191,150	\$ -	\$ 1,502,308	\$ 1,523,659

On behalf of the Board:

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

The notes are an integral part of these financial statements.

## Ontario Curling Association Statement of Changes in Fund Balances

For the year ended April 30	Operating fund	Future development fund	Marketing and promotion fund	Member club assistance fund	Special event fund	2016	2015
Balance, beginning of the year	\$ 407,088	\$ 137,250	\$ 210,000	\$ 429,783	\$ 90,190	\$ 1,274,311	\$ 1,400,100
Deficiency of revenues over expenses	(28,587)	-	-	-	-	(28,587)	(125,789)
Interfund transfer (Note 9)	90,190	-	-	-	(90,190)	-	-
Balance, end of the year	\$ 468,691	\$ 137,250	\$ 210,000	\$ 429,783	\$ -	\$ 1,245,724	\$ 1,274,311

## Ontario Curling Association Statement of Operations

For the year ended April 30	2016	2015
		(11 months)
<b>Revenues</b>		
Canadian Curling Association	\$ 124,074	\$ 104,900
Competition entry fees	248,489	171,095
Grants	2,875	18,169
Interest income for projects	1,215	1,564
Interest income on loans receivable	10,513	16,963
Membership fees	540,436	521,087
Merchandise sales	19,456	19,342
Ontario Curling Council high performance	27,910	-
Ontario Curling Council transfers	61,604	88,478
Other	15,219	48,552
Programs	68,596	61,256
Sponsorship	106,846	103,125
Trillium Camp	161,992	156,372
Brier - Canadian Men's Curling Championship	90,352	-
Gain on disposal of tangible capital assets	4,231	-
	<u>1,483,808</u>	<u>1,310,903</u>
<b>Expenses</b>		
Competition (Schedule 1)	372,772	417,420
Program (Schedule 2)	257,128	319,996
Meeting and committee (Schedule 3)	118,083	89,600
Office and administrative (Schedule 4)	493,405	468,944
Canadian Curling Association fees	133,414	104,900
Ontario Curling Club fees	41,033	35,832
	<u>1,415,835</u>	<u>1,436,692</u>
<b>Excess (deficiency) of revenues over expenses before Symposium</b>	<b>67,973</b>	<b>(125,789)</b>
Symposium expenses	<u>96,560</u>	<u>-</u>
<b>Deficiency of revenues over expenses</b>	<b>(28,587)</b>	<b>(125,789)</b>

## Ontario Curling Association Statement of Cash Flows

For the year ended April 30	2016	2015
		(11 months)
<b>Cash flows from operating activities</b>		
Deficiency of revenues over expenses	\$ (28,587)	\$ (125,789)
Items not affecting cash:		
Amortization of tangible capital assets	10,776	9,237
Gain on disposal of tangible capital assets	(4,231)	-
	(22,042)	(116,552)
Changes in non-cash working capital:		
Accounts receivable	(102,540)	(72,992)
Inventories	217	(2,036)
Prepaid expenses	(9,996)	(1,012)
Accounts payable and accrued liabilities	(31,430)	14,791
Deferred revenue	395	(2,283)
	(165,396)	(180,084)
<b>Cash flows from investing activities</b>		
Purchase of investments	(855,090)	(581,651)
Proceeds from disposal of investments	831,997	962,803
Loans to member clubs	(162,000)	(12,000)
Receipt of loan payments	46,700	40,650
Acquisition of tangible capital assets	(32,347)	-
	(170,740)	409,802
<b>Net (decrease) increase in cash (bank overdraft)</b>	(336,136)	229,718
Cash, beginning of the year	297,865	68,147
<b>Cash (bank overdraft), end of the year</b>	\$ (38,271)	\$ 297,865

The notes are an integral part of these financial statements.

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# Ontario Curling Association Notes to Financial Statements

April 30, 2016

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## 1. Accounting Policies

### Status and Purpose of Organization

The Ontario Curling Association (the Association) is a not-for-profit organization incorporated without share capital under the laws of Ontario. The Association's purpose is to operate programs and provide support to curlers to promote the sport of curling in the province of Ontario. The Association is a non-profit organization under the Income Tax Act and, as such, is exempt from income taxes.

### Basis of Accounting

The Association applies the Canadian accounting standards for not-for-profit organizations.

### Use of Estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenses for the year covered. The main estimates relate to the results of profit sharing events recorded in accounts receivable, the valuation of inventories and the useful lives of tangible capital assets.

### Fund Accounting

The operating fund accounts for the Association's program delivery, support services and administrative activities, and includes the cumulative, unrestricted net excess of operating revenue over expenses.

The future development fund includes specific funds designated for financing future projects by the Association. Interest earned on investments in the fund is unrestricted and recorded as revenue in the operating fund.

The marketing and promotion fund includes specific funds designated for financing, marketing and promotional activities by the Association. Interest earned on investments in the fund is unrestricted and recorded as revenue in the operating fund.

The member club assistance fund was established by the board to provide limited financial assistance to curling clubs that encounter temporary financial problem, which requires urgent funding. The Association will make loans to member clubs on such a basis from time to time. Interest earned on the investments in the fund is unrestricted and recorded as revenue in the operating fund.

The special event fund includes a specific donation designated for a particular purpose as specified by the donor. These funds are to be used as special events as approved by the Board of Directors. Interest earned on investments in the fund is unrestricted and recorded as revenue in the operating fund.

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# Ontario Curling Association Notes to Financial Statements

April 30, 2016

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## 1. Accounting Policies (continued)

### Revenue Recognition

The Association follows the restricted fund method of accounting for contributions. Contributions where use is externally restricted but where no fund exists are deferred and recognized as revenue in the operating fund as the related expenses are incurred.

Membership fees are recognized as revenue proportionately over the year to which they relate.

Merchandise sales are recognized when goods are shipped.

Programs, sponsorship, competition entry fees, the Trillium Camp, and the Brier - Canadian Men's Curling Championship are recognized as revenue once the related event has occurred. Amounts that are received in the year that pertain to events occurring in future years are recorded as deferred revenue.

### Financial Instruments

#### Initial and subsequent measurement

The Association initially measures its financial assets and liabilities at fair value. The Association subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments which are measured at fair value. Changes in fair value of these financial instruments are recognized in the statement of operations in the year incurred.

The financial instruments measured at amortized cost are cash, accounts receivable, loans receivable and accounts payable and accrued liabilities.

#### Impairment

Financial assets measured at amortized cost are tested for impairment when there are indications of possible impairment.

#### Transaction costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in the statement of operations in the year incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in the statement of operations over the life of the instrument using the straight-line method.

### Inventories

Inventories held for sale are measured at the lower of cost and net realizable value. Inventories held for consumption are measured at the lower of cost and replacement value. The cost is determined using the weighted average cost method.

## Ontario Curling Association Notes to Financial Statements

April 30, 2016

### 1. Accounting Policies (continued)

**Tangible Capital Assets** Tangible capital assets are initially recorded at cost and are amortized on a straight-line basis over their estimated useful lives as follows:

Automobile	3 years
Computer equipment	3 years
Office equipment	3 years
Other equipment	10 years
Leasehold improvements	over term of lease

**Contributed Services** Volunteers contribute many hours per year to assist the Association in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

### 2. Investments

	2016	2015
<b>Short-term</b>		
CIBC, GIC 2.40%, matured September 17, 2015	\$ -	\$ 650,169
Royal Bank of Canada, GIC 1.53% - 1.56%, matured April 7, 2016	-	181,828
Royal Bank of Canada, GIC 1.77%, maturing April 4, 2017	100,111	-
Royal Bank of Canada, GIC 1.61%, maturing April 4, 2017	93,204	-
Cash held in investment account	450,000	295,118
	<b>\$ 643,315</b>	<b>\$ 1,127,115</b>
<b>Long-term</b>		
Royal Bank of Canada, GIC 1.77%, maturing April 4, 2017	\$ -	\$ 100,111
Royal Bank of Canada, GIC 1.75%, maturing April 4, 2018	93,211	-
CIBC, GIC 1.267%, maturing September 17, 2018	218,675	-
	<b>\$ 311,886</b>	<b>\$ 100,111</b>

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**Ontario Curling Association  
Notes to Financial Statements**

**April 30, 2016**

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**3. Tangible Capital Assets**

	2016		2015	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Automobile	\$ 30,614	\$ 7,601	\$ 39,033	\$ 29,264
Computer equipment	59,167	59,167	59,167	57,138
Office equipment	23,316	22,067	21,866	21,866
Other equipment	56,695	51,889	51,680	51,680
Leasehold improvements	9,270	738	15,220	15,220
	<b>\$ 179,062</b>	<b>\$ 141,462</b>	<b>\$ 186,966</b>	<b>\$ 175,168</b>
Net carrying amount		<b>\$ 37,600</b>		<b>\$ 11,798</b>

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**4. Line of Credit**

The Association has an authorized revolving line of credit of \$100,000 that is due on demand and bears interest at the bank's prime rate plus 1.5%, calculated and payable monthly. It is secured by a general security agreement covering all assets. At April 30, 2016, the Association had undrawn credit capacity under this facility of \$100,000.

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**5. Accounts Payable and Accrued Liabilities**

Included in accounts payable and accrued liabilities are government remittances payable of \$17,379 (2015 - \$7,906).

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## Ontario Curling Association Notes to Financial Statements

April 30, 2016

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### 6. Deferred Revenue

	Camps and courses	Scholarships and donations	2016	2015
Balance, beginning of year	\$ 157,109	\$ 3,762	\$ 160,871	\$ 163,154
Amount recognized as revenue	(157,109)	(2,248)	(159,357)	(159,852)
Amount received	159,752	-	159,752	157,569
Balance, end of year	<u>\$ 159,752</u>	<u>\$ 1,514</u>	<u>\$ 161,266</u>	<u>\$ 160,871</u>

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### 7. Loans Receivable

The Association currently has 15 loans receivable from member curling clubs. The outstanding balances range from \$7,000 - \$30,000 and are repayable in quarterly or annual instalments, according to the terms of the agreement. Interest rates on these loans receivable are calculated at the prime rate minus 100 basis points, and range from 1.25% - 2% and mature between August 31, 2017 and March 21, 2021.

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### 8. Contractual Obligations

The Association leases its premises under a lease expiring in November 2020. The Association leases office equipment under a lease expiring December 2019. Future minimum lease payments total \$140,255 and include the following payments over the next five years:

2017	\$	30,602
2018	\$	31,354
2019	\$	31,865
2020	\$	31,034
2021	\$	15,400

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### 9. Interfund Transfers

In the current year, the Board of Directors approved a transfer from the special event fund of \$90,190 (2015 - \$Nil) to the operating fund.

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# Ontario Curling Association Notes to Financial Statements

April 30, 2016

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## 10. Statement of Cash Flows

Investing and financing activities that do not have a direct impact on current cash flows are excluded from the statement of cash flows. The following summarizes significant non-cash transactions during the year:

	2016	2015
Proceeds from disposal of tangible capital assets	\$ 14,000	\$ -
Acquisition of tangible capital assets	\$ (14,000)	\$ -

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## 11. Financial Instruments

### Credit risk

The Association is exposed to credit risk on accounts and loans receivable. The Association provides credit to its members in the normal course of its operations. It assesses, on a continuing basis, the collectibility of these amounts and will set up a provision if necessary.

### Interest rate risk

The Association is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed interest instruments subject the Association to a fair value risk, since fair value fluctuates inversely to changes in market interest rates.

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## 12. Comparative Figures

Certain figures for the previous year have been reclassified to conform to the presentation adopted in the current year.

## Ontario Curling Association Schedules of Expenses

For the year ended April 30

2016

2015

### Schedule 1 - Competition

Accommodations	\$ 116,157	\$ 254,326
Awards and prizes	47,043	46,333
Clothing	8,386	15,867
Contract services	16,218	-
Donations	11,310	-
Media and promotion	55,833	-
Other	25,956	7,589
Postage and courier	1,206	1,369
Printing and supplies	3,867	10,920
Receptions	49,269	62,579
Signs and standings	8,528	68
Telephone	165	-
Travel	28,834	18,369
	<u>\$ 372,772</u>	<u>\$ 417,420</u>

### Schedule 2 - Program

Accommodations	\$ 10,363	\$ 12,706
Certification charges	4,591	5,405
Contract services	9,667	37,649
Instructors and presenters	21,415	31,480
Materials	5,516	6,808
Other	34,169	8,349
Postage and courier	1,003	1,345
Printing and supplies	4,076	5,333
Receptions	12,474	8,898
Salaries	-	37,928
Telephone	794	843
Travel	10,324	16,383
Trillium Camp	142,736	146,869
	<u>\$ 257,128</u>	<u>\$ 319,996</u>

## Ontario Curling Association Schedules of Expenses

For the year ended April 30

2016

2015

### Schedule 3 - Meeting and Committee

Accommodations	\$ 31,978	\$ 29,203
Clothing	1,460	5,748
Consulting	-	631
General promotion	25,663	7,910
Printing and supplies	1,731	1,472
Other	7,167	6,157
Postage and courier	106	317
Receptions	33,818	23,789
Telephone	474	375
Travel	15,686	13,998
	<u>\$ 118,083</u>	<u>\$ 89,600</u>

### Schedule 4 - Office and Administrative

Amortization of tangible capital assets	\$ 10,776	\$ 9,237
Automobile	3,399	3,104
Club development	-	3,500
Cost of goods sold	13,217	11,784
Insurance	38,837	34,610
Interest and bank charges	11,978	8,933
Office	41,119	38,051
Professional fees	13,991	36,532
Rent	44,811	42,067
Salaries	311,716	281,126
Utilities	3,561	-
	<u>\$ 493,405</u>	<u>\$ 468,944</u>

During the year ended April 30, 2016, the Association held a symposium in lieu of club development expenses. The symposium expenses are recorded separately in the statement of operations.



**OPERATIONS  
TECHNICAL REPORT  
2015-2016**





## TECHNICAL COORDINATOR REPORT FOR THE YEAR 2015 -16

### **COURSES**

19 coaching courses were presented; 1 Club Coach – Youth, 6 Club Coach, 7 Competition Coach, and 5 Make Ethical Decisions (MED), for a total of 246 coaches trained this past season.

5 new Adult Learn to Curl programs were piloted with a total of 59 students. This brings the total workshops to 24 and a total of 305 students.

21 Bantam Coach one-year Exemptions were issued under the revised OCA Coaching Rules for 2015-2016. These coaches have been granted temporary Coaching status for OCA Bantam events until November 30, 2017 at which time their temporary status expires. This is a decrease of 21 or 50 % in Bantam Coach Exemptions over the first year of the changed Coaching rules.

In addition, two Level 1 Ice Technician courses were given to 26 students and one Level 2 Ice Technician course to 8 students. Due to the changed Officiating structure for OCA Bantam and Junior Provincials there were no Level 1 and 2 Officiating courses held in the 2015-2016 season. A total of forty (40) Competition Coach Evaluations were completed.

The grand total was 379 students trained during 2015-2016, an increase of 47 students or 14% over the previous season.

### **WEBINARS**

There were three on-line webinars held to enable coaches to earn Professional Development points towards maintaining their NCCP certification. The topics covered were Athlete Doping in Curling, Coaching at an OCA Competition and Strategy for Mixed Doubles. There were a total of twenty-seven coaches who attended these one hour sessions.

### **CLINICS AND CLINIC TEAMS**

Clinic presentations this season totaled twenty (23) given by the OCA Clinic Teams and our Learning Facilitators. Five (5) of these clinics were on strategy, three (3) were for stick curlers, five (5) for 'Learn to Curl' and three (3) were for skill analysis. In all there were 455 clinic participants.

Clinic teams continue to operate in Toronto, London, Kingston, Ottawa, Guelph-Kitchener and the Kawartha District. Each team has at least one Learning Facilitator associated with it.

### **ANNUAL LEARNING FACILITATOR SEMINAR**

The annual Learning Facilitator Training Seminar was changed to a "LF Join – Me Meeting" conference call held on September 8 & 9, 2015. This was an information update meeting that outlined the upcoming 2015-2016 season and covered the following topics:

- LF Course assignments
- Update on the new OCA website

- Competition Coach Certification maintenance program (20 points over 5 years)
- LF Certification Program 2017-2018
- 2015-2016 Regional Coach Professional Development workshops
- Lunch and Learn Webinars
- OCC High Performance Program

Currently there are twenty-nine Learning Facilitators delivering NCCP courses and OCA Clinics throughout the OCA jurisdiction.

### **OCA ICE TEAM MENTORSHIP PROGRAM**

In February 2015 the OCA received a portion of a Curling Canada Curling Assistance Program (CAP) grant to pilot the OCA Ice Team Mentoring Program through the 2015-2016 season. The OCA Mentor Program linked two club level Ice Technicians in the OCA jurisdiction with OCA Ice Team mentors who provided support, guidance and teaching on a one-to-one basis to encourage/train the mentees to become permanent OCA Ice Team members.

The two successful candidates (mentees) were Scott Muir from the Mississauga Golf & Country Club and Mark West from the Lindsay Curling Club who were mentored by Darrin Sinclair and Don Powell respectively. Scott and Mark assisted with OCA Ice Team site visits and technical assistance phone/email requests throughout the 2015-2016 season.

### **FLOOR CURL EQUIPMENT**

This program remains popular and the equipment has been loaned out free of charge to 26 different schools, clubs, and other organizations for fairs and curling demonstrations during the season.

Tom Ward  
Technical Coordinator

**OCA NCCP COURSE ACTIVITIES FOR 2015-2016 SEASON**

<b>COURSE</b>	<b>LOCATION</b>	<b>DATE</b>	<b>ATTENDED</b>	<b>TOTALS</b>
<b>Club Coach Youth</b>	Wilberforce CC	Dec.5,2015	4	<b>4</b>
<b>Club Coach</b>	Granite Curling Club of West Ottawa	Oct. 3-4,2015	18	<b>89</b>
	Peterborough G&CC	Nov. 7-8,2015	18	
	Port Perry CC	Sept.26-27,2015	10	
	Barrie CC	Oct. 3-4,2015	16	
	Elmira CC	Oct. 17-18,2015	11	
	Richmond Hill CC	Nov. 21-22,2015	16	
<b>Competition Coach</b>	Manotick CC	Oct. 17-18,2015	20	<b>95</b>
	Oakville CC	Sept 15-16,2015	25	
	Parry Sound CC	Oct. 17-18,2015	7	
	Garrison G&CC	Oct.31- Nov.1,2015	10	
	Haliburton CC	Nov. 7-8,2015	9	
	Stroud CC	Dec. 12-13,2015	16	
	London CC	Feb. 11-14,2016	8	
<b>Make Ethical Decisions (MED)</b>	Manotick CC	Oct. 16,2015	20	<b>58</b>
	Parry Sound CC	Oct. 16,2015	5	
	Oakville CC	Sept 14,2015	19	
	Haliburton CC	Nov. 6,2015	6	
	Stroud CC	Dec. 11,2105	8	
<b>Evaluations Competition Coach Certifications</b>	Various locations	May 1,2015-April 30,2016		<b>40</b>
<b>Adult Learn to Curl</b>	Bradford CC	Oct.17,2015	12	<b>59</b>
	Kingsville G&CC	Nov.17,2015	17	
	Collingwood CC	Mar. 5-6,2015	10	
	Aylmer CC	Feb. 27-28,2016	8	
	Annandale CC	April 2-3,2016	12	
<b>Officiating Level 1</b>				<b>0</b>
<b>Officiating Level 2</b>				<b>0</b>
<b>Ice Technician 1</b>	Gananoque CC	Oct.3-4,2015	11	<b>26</b>
	Port Elgin CC	Oct. 24-25,2015	15	
<b>Ice Technician 2</b>	Weston Golf &CC	Sept.24-25,2015	8	<b>8</b>
<b>TOTALS</b>				<b>379</b>



# ONTARIO CURLING ASSOCIATION

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DATE: June 13, 2016

TO: ParaSport Ontario

FROM: Tom Ward, Technical Coordinator

SUBJECT: Update on ParaSport Program (Wheelchair Curling) May 1, 2015- April 30, 2016

The following events took place over the 2015-2016 curling season in the OCA jurisdiction in both the Community (Recreational) and Competitive stream (High Performance) areas of Wheelchair curling.

Stream	Date & location	Event Description	Number of Participants
<b><u>Community</u></b>			
	Jan. 10,2016 Bradford	Intro to curling Clinic adults	4
	Jan.9,2016 Peterborough	Snofest intro to curling Clinic Adults	13
	April 6,2016 Oshawa	Grandview Children's Centre intro to curling 8-16 years	16
	Oct.2015- April 2016	Local recruitment initiatives Peterborough & Ottawa	6
<b><u>Competitive</u></b>	Oct. 24,2015 Ilderton	2 on 2 Wheelchair Cashspiel	20
	Nov. 14-15,2015 Ottawa	Ontario ParaSport Championships Wheelchair & Visually Impaired curling	32
	Nov. 27-29,2015 Ottawa	Cathy Kerr International Bonspiel (adults)	64
	Jan.26-29,2016 Gananoque	OCA W/C Championship adults	20
<b>Totals</b>	<b>8 events</b>		<b>175</b>